**Preventing conflict and building peace through addressing the drivers of conflict and instability associated with forced displacement between Burundi and Tanzania**

**Quarterly Report**

**1 January to 31 March 2018**

Part I: Narrative Report

The first quarter of 2018 was the start -up phase of the project. Therefore, most of the activities were preparatory. The main activities were as follows:

1. Soft Launch and Planning Meeting: 15 – 16 February

In order to ensure joint planning, coordination and collaboration, a soft launch and planning meeting was held in Bujumbura on 15th and 16th February, involving UNHCR, IOM and UNDP colleagues from both Burundi and Tanzania. The meeting reviewed all the outputs, refined them where needed and a key outcome was the development of a joint implementation plan.

1. Recruitment of a National Project Officer

The process to start the recruitment of the National Project Officer to be based in Kigoma to closely oversee all the activities was initiated. The position is expected be filled at the start of the second quarter.

1. Consultancy to undertake a Conflict and Gap Analysis

A request for proposals was sent out for the recruitment of a consultant to undertake two assignments namely, the conflict analysis and the gap analysis. This information will assist in identifying the needs and capacity gaps, a key first step before the development of tools. A consultant was selected and will commence the assignment in May.

1. Development of a Communications Strategy

The UNDP Knowledge Management Specialist developed a proposed communications strategy for the project, which was presented for discussion. The UNDP KMS also continued to represent UNDP Tanzania in the project’s communications group meetings.

1. Monthly Coordination Meetings

The project focal point (the UNDP Community Dialogue Specialist) participated in the monthly coordination meetings with the other agency focal points and the Coordinator.

1. Mission Preparation

Preparations began for a mission of the R-UNDG Programme Coordinator Specialist. The objective of the mission is knowledge sharing, training and knowledge management on Early Recovery, New Way of Working experiences in the region as well as the key engagement of UNDP and UN Agencies within the GLRSF with a focus on the Peace Building Fund Tanzania and Burundi Cross Border Project and new potential funding.

Challenges:

* The main challenge was the slow start-up in terms of the recruitment process of the National Project Officer and the Consultant. The latter delayed the conflict and gap analysis, which inform all the project activities. With both expected to begin at the start of the second quarter, project implementation will be fast-tracked.

Part II: Financial Overview

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| **Description** | **Amount US$** |
| Income | 100,243 |
| Expenditure | 3,321 |
| Resources Balance as of 05 June 2018 | 96,922 |
| **Delivery as of 31 March 2018** | **3%** |